

How to Schedule for 2013 MIST

Submit Permission to Bill Roster listing ALL officers that are authorized to attend training. Include Session ID Number from Training Schedule to schedule officers immediately for 12-hours of consecutive training.

OR

Submit Permission to Bill Roster listing ALL officers that are authorized to attend training and schedule later. Use MIST Registration Form to schedule individual officers anytime during the training calendar or to split training dates (non-consecutive).

Non-Municipal Agencies that do not require the full 12-hours of training should:

Submit Permission to Bill Roster listing ALL officers that are authorized to attend training. Use MIST Registration Form to schedule individual courses.

Mail To: Reading Police Academy
815 Washington Street
Reading, PA 19601

OR

FAX 610-655-6393, Alternate FAX 610-372-0713 (Police Central Records)



Roster of Officers Authorized to Enroll for 2013 Mandatory In-Service Training

NOTE: Please schedule officers by Session ID Number and/or list ALL officers that may attend training and schedule later by FAX or phone. Your agency will be invoiced only for officers listed that are actually scheduled and attend a training session.

Invoicing Information

Billing Name:

Billing Address:

Attention to:
(if applicable)

Phone Number:

Email:

PD Contact

PD Contact

Mail completed form to:
or
FAX 610-655-6393

Reading Police Academy
815 Washington Street
Reading, PA 19601

Please note that we are unable to register officers from your agency until this form is received and on file. This new procedure applies to ALL MIST programs administered by the Reading Police Academy in Berks, Lancaster, Montgomery, Chester, and Lehigh Counties.

continued

Roster of Officers Authorized to Enroll for 2013 Mandatory In-Service Training

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